



Notice of Competition for Labour Service Employees

Recallable Non-Recallable

Branch: Fire Management Forest Protection

Number of Positions: One

Location: Prince Albert Fire Base

Announcement Date: April 25, 2006

Competition Number: PAFB-01-06

Closing Date: May 09, 2006

Union Position: YES X NO

Salary Rate: \$13.941 - \$17.645 per hour

Position Title: Fire Base Support

Class Level and Occ Code: Level 03 GML (under review)

Headquarters: Prince Albert Fire Base

Section Number: 20

Designated Employment Equity: YES NO

Aboriginal Ancestry: _____

Persons with Disabilities: _____

Visible Minorities: _____

Women in non-Traditional Roles: _____

Particulars of Position:

Responsible to manage equipment, fuel and facility management activities within the fire management area to include: maintain, track and reconcile inventory of fire equipment, communications equipment and fuel supplies; inspect incoming equipment shipments for serviceability and completeness. Complete inventory forms, equipment transfers and write-offs, forward results to Provincial Fire Center Depot as required. Perform maintenance on minor equipment and facilities or grounds. Order equipment, parts and supplies and pick-up or delivery as required. Conduct maintenance checks at fire cache and re-stock equipment. Other duties as assigned.

Candidates must clearly indicate in their covering letter or resume where they have acquired their knowledge and abilities. Selections for interviews will be made on the basis of this information.

You will have knowledge of:

To qualify: you will possess a valid Saskatchewan drivers license. You will possess a Par Q health questionnaire. Must be able to lift up to 62lbs. Knowledge of: fire suppression equipment types and maintenance procedures; Departmental equipment tracking and inventory procedures; Department purchasing policy; Wildland fire suppression techniques; computer programs. Demonstrated ability to: obtain a chainsaw maintenance proficiency certificate and fire pump operator and maintenance rating; obtain a forklift operator certificate; prioritize work demands; perform minor mechanical and carpentry maintenance; communicate and follow oral and written instructions; work in a diverse, multi-cultural environment.



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You will be:

Self –starter, accountable, flexible, reliable, respectful, organized and adaptable.

Interested candidates should submit a cover letter and résumé quoting the competition number and any applicable Employment Equity self declarations to:

**Kevin Weinberger, Forest Protection Officer, Prince Albert Fire Base
Fire Management and Forest Protection Branch
Box 3003 Prince Albert SK, S6V 6G1
Fax: (306) 953-2745
E-mail Address: KWeinberger@serm.gov.sk.ca**

We wish to thank all applicants for their interest in employment opportunities with Saskatchewan Environment however only those candidates who are selected for interview will receive written response to their application.

Competition Approved:

Steve Roberts

April 25, 2006

Brenda Best

Executive Director

Date

Local Department Official

Disposition of Copies:

Local Notice Board

Union Office

Supervisor

Executive Director

Human Resource
Branch